



To Our Valued Partners:

HTL understands the growing uncertainty surrounding the coronavirus and our hearts go out to all those who have been affected. I wanted to provide an update on the actions HTL is taking to support the well-being of our partners, team members, and communities.

At HTL, we have a team in place that is continuously monitoring events and preparing continuity plans as the situation continues to unfold. We strive to remain vigilant and support your needs while keeping our core business functions in operation.

As a preventive measure and to minimize social interaction, employees who can work remote are encouraged to do so. We will notify you if there are any changes due to local, state or federal health and safety orders and will provide you with available solutions and business continuity plans at that time.

Technicians across the country are being impacted by mandates for non-essential business closures and travel curfews. This may limit the times they can service vehicles and at the most extreme, could potentially prohibit service in certain areas. Reach out to info@htlkeys.com for more information.

More information about HTL services permitted at ADESA auctions under minimal essential operations can be found [here](#). With more orders and closures likely to come, we will do everything in our power and allowed by law to keep the wheels of commerce turning and minimize potential disruptions to your business.

Thank you for your continued support as we implement plans and take actions to protect the health of our dedicated team members, partners and clients. We'll continue to update you through this ever-changing situation, but in the meantime, please reach out to your HTL team with any questions, please stay well.

Regards,

A handwritten signature in black ink, appearing to read 'Jay Hinchman'.

Jay Hinchman
President, HTL